

## SLT MEETING MINUTES

Meeting date: December 16, 2020

### In attendance

- |                           |                     |
|---------------------------|---------------------|
| 1. Emel Topbas-Mejia      | 7. Christina Harvey |
| 2. Jen Bennion            | 8. Chris Jennings   |
| 3. Leanne Gonzalez-Singer | 9. Viki Manolas     |
| 4. Einat Lev              | 10. Conor Doyle     |
| 5. Susan Hobson           | 11. Katie O'Connor  |
| 6. Karima Khawja          |                     |

### I. Review and approval of minutes

The November minutes were approved.

### II. Budget Update

Emel reported that mid-year adjustments would be needed in order to reimburse DOE for shortfall due to reduced register. We are under-register by 20 students in ES, and we owe \$70,000 to the DOE. We did receive additional funding (1800+ 2500) to support student club on identity and 25,000 to support instructional leadership framework.

Recruitment efforts for next year very important, beginning with K and 6th grade. Marrero, Jennings and pre-K and K teachers make up the ES recruitment team. Chen, McCullough, and Daskaris are leading IS recruitment.

ES recruitment plans so far:

Virtual open house for pre-k and K every week

Kindergarten flyer went out this week. (Need flyer for pre-k.)

Posting on school website and around community - early childhood centers

It was suggested that we create a one-page social media toolkit to send to orgs

It was noted that we should work on outreach to families outside the zone

Discussion of planned redesign/relaunch of website in re: how it can enhance recruitment efforts, eg. robust admissions page and other recruitment tools (eg. video).

IS recruitment efforts to begin in January.

### **III. Blended Learning Update**

Grades 6-8 are now fully remote - yet to learn start date for blended - hoping for news in January

Grades prek-5 came back to school last Monday for blended learning.

They are prioritizing students with disabilities for 5-day in person learning

There are space/capacity issues to consider when trying to welcome everyone back

Of our population 18% have IEPs , approx. 135 students

Proposal to switch alternating day from Monday to Wednesday to help with continuity of learning.

ES teachers overwhelmingly voted in favor.

It was noted that parent members of SLT favored this change in the summer but it wasn't adopted at the time. DOE is giving schools more flexibility now to make adjustments to the model.

Question regarding the switch will be added to Remote Learning parent survey going out soon to receive feedback by 12/23

### **IV. CEP Action Plan Subcommittee: Updates**

The CEP subcommittee met and discussed the idea of forming a new schoolwide committee related to the PTO's DEI (Diversity, Equity, Inclusion) initiative.

It would include 187 administration, faculty, SLT members, parents and IS students.

The committee would focus on ways to implement additions to the curriculum that focus on DEI topics as well as ways families can continue discussions at home that compliment what is going on at school.

The aim is to collaborate with the school to ultimately shift the culture at 187 to become more DEI aware which will require investment and commitment from our entire community.

Discussed sending out joint email from PTO and admin to parents and students to invite people to join.

### **V. Remote Learning Community Standards Agreement Subcommittee: Updates**

Subcommittee met with parent group who drafted the original proposal.

A student survey was posted on Assembly page in Google classroom - due next week

The sub-committee is meeting this afternoon to refine parent and staff surveys.

They hope to receive feedback by 12/23.

Ultimately the goal is to create and share a community handbook for remote learning.

Draft handbook in shared SLT folder on Google Drive.

## **VI. Outdoor Learning Subcommittee: Updates**

PTO has ordered most items approved for funding (eg. stools) - sun shades and noise blocking sheets remain to be purchased

Chris and Conor want to work on installation over holiday break

## **VII. Website Subcommittee: Updates**

Conor is working with DOE Office of Digital Inclusion to improve our website's ADA accessibility rating (must have a 5 rating by December 31).

Many problems with Weebly platform. Looking to build new website on new platform.

Subcommittee is considering different options, eg. subscription to Wix as well as 3rd party vendors like EChalk. Leaning toward Wix. Will finalize decision in next meeting.

Liaising with PTO and Friends to discuss co-financing and integration of web sites.

Projected launch date end of January.

Question about language accessibility: It was noted that Wix has translation feature

Suggestion that redesign should be up and running before new enrollment deadline

Conor noted that our current web site is being updated with new recruitment info, etc.

Suggestion that there be a link to register for school on the web site, but families can't register directly, they must apply through DOE. Apps due Jan 19.

Emel said we can add direct link to My Schools/DOE app.

## **VIII. ByLaws Subcommittee: Updates**

Presentation of proposed changes to be voted on at January meeting

The proposed changes have to do with bringing bylaws in line with CEP

district template and updating to include force majeure situations, eg. pandemic, remote meetings, etc

Discussion of whether to invite a student member from IS to sit on the SLT.

Chancellor's regs say only that a student(s) must be selected from among their peers.

Suggestion to ask someone from current student government to serve as non-voting member.

Draft of ByLaws with proposed changes are in shared folder. Everyone should review changes and be ready to vote next meeting. If we have questions or concerns, email Leanne before next meeting.

## **IX. New Business**

Question re: Holiday Tree Sale numbers

PTO will net about \$13,000

Additional funds raised by Friends from holiday market and photo booth.

Virtual Career Day on February 11 for grades 5-8, roughly 1-2pm  
Flyer and letter going out to parents.

Soccer pitch proposal: slated for community board meeting agenda in January

STEM opportunity in District 6 - three year coding program, beginning in 6th and continuing in 7th and 8th.

Integrated into school curriculum, ie. will be part of regular school day.

Program will begin for current 6th graders in February.